

2022-2023 MADRICHIM PROGRAM APPLICATION

Madrachim Mission Statement: It is the mission of the Raker Religious School to develop Temple Solel's young adults into Jewish leaders and role models grounded in Torah and to engage and connect with each other, their community, and Jewish education.

Madrachim Job Descriptions: If you are in 8th-12th grade, you have an opportunity to be a Madrich – give your time, talents, and energy to young Jewish learners and their families at the Raker Religious School at Temple Solel.

- You will partner with a religious school teacher to assist with lessons, projects and activities, and eventually teach in the classroom; or assist in our Temple Solel office.
- You can choose to accept the honorarium for your work or accept volunteer hours instead.

If you are in the Madrichim Program, you will also take part in a leadership training program that will better prepare you for your important role at religious school. This will include exploring Jewish concepts and values and building valuable skills such as responsibility, initiative, and communication. You will have the chance to connect with each other as a team and contribute as needed to the planning and execution of religious school and Temple Solel programming and events. The cooperating teacher, Madrichim Coordinator, and religious school Director will supervise and support your individual growth and progress throughout the year.

In order to obtain a position, candidates must:

- Complete and email this application to twaxenberg@templesolel.org by August 1;
- Be present for all religious school Sundays, required meetings, and in-services;
- Not miss more than three classes or your position could be jeopardized;
- Be enrolled in religious school, as well as the Madrichim Program;
- Be the leaders in our religious school community and work cooperatively and respectfully with teachers, staff, and other Madrichim and be generally helpful to all congregants and guests of Temple Solel;
- Set a good example for all students by acting, dressing, and communicating in a manner appropriate for a synagogue environment.

THE PROCESS – START TO FINISH

1. Complete this application by August 1, 2022
2. Receive acceptance by August 5, 2022
3. You will receive a contract that needs to be returned by August 9, 2022
4. Attend your first Madrichim training on August 13, 2022

MADRICHIM RESPONSIBILITIES AND EXPECTATIONS

- **Arrive early so that you can help set up; Office and classrooms by 8:45am**
- **Always sign in and sign out in the Office.** Sign in before going to your classroom and look for and read any notes that may be posted about the day. Remember, if you don't sign in, we cannot keep track of the hours you have worked. We also need you to sign out when you leave, especially if you need to leave early!
- **If you need to be absent, please let us know as soon as possible.** If it is a planned absence, it is best to give your teacher the date as soon as you have it. If you just wake up not feeling well or have something come up in the morning, email or text Andrea Eisen and your teacher/staff (you should exchange emails and cell phone numbers on the first day you start in your assigned position). Teachers truly come to rely on your help, and they may need to change the way they run their lesson if you are out, so notifying them is key.
- **Sit with the students in the Sanctuary during T'filah.** Please do not separate yourself from the students and sit with other Madrichim. Remember that you are a role model every moment that you are with the students. Model the behavior that is expected of the students.
- **Use appropriate language and ALWAYS think before you speak.** Sometimes saying something like, "oh don't be stupid..." can be taken literally by the student. Words need to be carefully chosen.
- **Be aware of what is going on in the classroom.** Pay attention to the lesson and the students. You are another set of eyes in the classroom and the teacher needs you to be aware. Sometimes you can pick up on things that are happening that your teacher may have missed.
- **Participate in the lesson with the students.** Show that you are interested in what they are doing. This does not mean answering the teacher's questions, but rather adding to what the teacher or the book says or responding to one of the student's comments with a comment of your own.
- **Help wherever you see it is needed.** If there is a spill, get paper towels, wipe it up and throw away the mess. If there are many broken pencils, go sharpen. Keep your eyes and ears open. There is always something you can do to help.
- **Ask your classroom teacher what he or she wants you to do.** If they don't have anything in particular for you to do, look over the sheet given to both you and the teachers and suggest how you would like to help out.
- **Always be safe and make sure students are being safe.**
- **Cellphone rules:** Cellphones must be out of sight during class unless part of the lesson involves using the phone to look something up or to listen to something from the web. If you are staring down at your cell phone, it sends a very negative message to the students.
- **Confidentiality:** Remember that things you learn about students and things that occur in the classroom with the students are not something you should be gossiping about with others. The students trust you and you must maintain confidentiality.
- **Follow the rules and policies of the classroom and the Temple.** Again, you are a role model at all times. Show the students the right way to act.
- **End of the Day:** Clean up the room when the teacher and the class leaves for T'filah. Afterward, come and sit amongst the students in your class and participate.

Please initial each item below to confirm that you have read the above and understand your responsibilities as a Madrich(a):

_____ I will speak with my teacher/staff member prior to the start of class to go over the lesson/goals for the day and discover how I will be helping.

_____ I will take initiative and begin tasks without waiting to be asked and will assist with lessons, activities, classroom set up and clean up.

MADRICH(A) INFORMATION:

Name: _____
Email: _____
Cell Number: _____
T-shirt size: _____
Parent Name: _____
Parent Email: _____

Position(s) I am interested in (please list top 3):

- Mazel Tots (3-4 years old)
- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- Office
- Hebrew Tutoring

Hebrew Proficiency:

- None
- Beginner (I am comfortable with the Alef-Bet and Vowels)
- Intermediate (I am also able to read basic Hebrew)
- Advanced (I am also efficient helping to lead T'filah and reading all prayers)

QUESTIONNAIRE:

1. Explain your reasons for wanting to work as an religious school Madrich(a) in the position you are applying for:

2. Explain how you envision being a "leader" in your Madrich(a) position:

3. What other skills do you possess that you could share with the community (ex: music, technology)?

4. What are the three words that best describe you?

5. Check all that apply: **I would...**

- Be comfortable working one-on-one with students who require positive guidance
- Do best when I am given specific directions to complete a task
- Feel confident jumping in and helping others accomplish a task
- Like to request to be placed with (teacher): _____

These last two questions are for Returning Applications Only

6. Describe a project or a program you worked on with your class or position last year that you felt was particularly successful and meaningful, and explain your role in the experience:

7. Please comment on what you learned from last years' experience that will help you this year OR why you are interested in a different type of Madrichim experience for this upcoming year.

We want to know the commitment that you have to Temple Solel and the Religious School. As a Madrich(a) your teachers/staff are counting on you and consistent attendance is important.

Important Contact Information for you to put in your cellphone:

Madrichim Coordinator: Andrea Eisen Cell: (203) 249-4024 Email: arjensen@gmail.com

Temple Solel / Religious School Office: Phone: (480) 991-7414 Email: twaxenberg@templesolel.org

Madrich(a) Signature: _____ Date: _____

Parent Signature: _____ Date: _____

All Madrichim are required to arrive at Temple Solel by 8:45am